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27 December 1961

MEMORANDUM FOR: Chief, WH Division

SUBJECT : Elimination of Staff Agent Support Projects

REFERENCE : DD/P Memo dated 7 December 1961, Same Subject

1. Compliance with the provisions of referenced memorandum will require (a) termination of projects solely designed to support staff agents and transfer of the costs to Station Support, and (b) elimination of staff agents from projects which also include other activities and transfer of the costs to Station Support.

2. WH Division projects in the first category include:

a. CA Projects (all of which are currently on a fiscal year basis):


25X1A2D1



b. FI Projects (expiration of current approval as indicated):

25X1A2D1



The above projects should be terminated as soon as the appropriate administrative measures to transfer the staff agents from the Division's Foreign Field Project Annex to the appropriate Station and Base staffing complements can be accomplished. In order to simplify procedures, however, formal individual termination actions  will not be necessary, and, upon

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completion of the administrative steps, project termination can be effected by a memorandum of notification to DDP, [] setting forth the project cryptonym and effective date of termination. Such memoranda may include one or more projects.

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3. Projects in the second category include:

25X1A2D1



Transfer of the staff agents from [] may be effected as an administrative matter and will not require any formal project action. If a renewal of [] is in course of preparation, it is suggested that the staff agent be included only for the period necessary to effect his transfer to Station Support.

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25X1A2D1

4. If there are reasons why any of the above projects should not be handled as indicated, or if there are any other projects which have been inadvertently omitted, please inform DDP/ []

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